

**The Margaretta Township Trustees met on April 5, 2018 at 7:00 PM**

Present were Mr. Bias and Mr. Pooch

Mr. Pooch moved, seconded by Mr. Bias to approve the minutes from the March 15, 2018 meeting as presented by Fiscal Officer Robert Day. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Bias to approve and sign the warrants (16864 – 16882) and EFTs submitted for payment by the Fiscal Officer. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Bias to approve the financial reports submitted by the Fiscal Officer. Vote: all ayes

**Jim Neill: Road & Cemetery Department**

Mr. Neill presented two cemetery deeds for signature.

Mr. Neill offered discussion on the Sandhill Cemetery contract for opening/closing gravesites and the pricing for services.

Mr. Neill presented Resolution 2018-03 'Authorizing the participation in the ODOT Cooperative Purchasing Program'. Mr. Pooch moved, seconded by Mr. Bias to approved Resolution 2018-03. Roll call vote: Mr. Bias – aye; Mr. Pooch – aye.

Mr. Neill presented for purchase an electric winch to assist with the loading of equipment onto trailer. The winch will be utilized by Margaretta, Groton, and Oxford Townships. Groton and Oxford Township will cost share in the purchase of the winch. Mr. Pooch moved, seconded by Mr. Bias to approved the purchase of the electric winch from Harbor Freight not to exceed \$800.00 and seek reimbursement from Groton and Oxford Townships. Vote: all ayes

Mr. Neill presented the purchase order to the Fiscal Officer for the purchase of new mowers from Bill's Implement.

Mr. Neill presented cost projections for the construction of a new road salt storage facility. The proposed facility will be 36' x 78' with a cost of \$13,686.46 along with a concrete block base (approximately 100 blocks) at an approximate cost of \$2,500.00. It was noted there will be an additional cost to concrete the floor is decided at a later date. Mr. Pooch moved, seconded by Mr. Bias to purchase the salt storage facility from TEK along with 100 concrete blocks at a cost not to exceed \$16,000.00.

Vote: all ayes

Mr. Neill discussed the proposed costs for tire recycling from NTEK and Liberty Tire. Mr. Pooch moved, seconded by Mr. Bias to enter into an agreement with Liberty Tire at a cost of \$2,600.00/load on June 9, 2018. Vote: all ayes

Mr. Neill will provide cost estimates for paving at Sand Hill Cemetery at a future meeting.

**Dan Minor: Firefighter**

Mr. Minor offered discussion on the bonuses that are paid to the firefighters in December to possibly being paid incrementally to reduce the tax burden to those in receipt. The Trustees will take under advisement and review at a future meeting.

**Tom Johnson: Fire Chief:**

Chief Johnson presented the 2018 fee schedule for the part-time firefighters. Mr. Pooch moved, seconded by Mr. Bias to adopt the fee schedule retroactive to January 1, 2018. Vote: all ayes

Chief Johnson submitted a vacation request for Assistant Chief Dan Strayer on May 6, 2018 for 24 hours. Mr. Pooch moved, seconded by Mr. Bias to approve the vacation request for Mr. Strayer. Vote: all ayes  
Chief Johnson provided discussion and the invoice from ABCO for the inspection and replacement of fire extinguishers in township facilities.

Chief Johnson and Assistant Chief Strayer will be attending a supervisor class presented by EMA regarding FEMA training. The class will be held on April 16<sup>th</sup> and 17<sup>th</sup>. There is no cost to the Township.  
Chief Johnson discussed a records request he received and will provide additional information at a future meeting.

Chief Johnson presented a proposed budget for the fire department for 2018. The Chief and Fiscal Officer will review and discuss with Trustees at a future meeting.

Chief Johnson provided an update on the progress of training/testing for Firefighter Robert Street.

**Tom Johnson: Zoning Inspector**

Mr. Johnson requested an update from the 2012 property code to the 2018 International Property Code. Mr. Pooch moved, seconded by Mr. Bias to adopt the 2018 code. Vote: all ayes

Mr. Johnson discussed a possible purchase of a new manual for the Ohio Revised Code – Township Zoning Regulations. The Trustees recommended the possibility of downloading the ORC language and printing in-house as opposed to purchasing.

**Chris Schaeffer: Assistant Zoning Inspector**

Mr. Schaeffer inquired of the possibility of getting ID badges for the zoning employees to assist with proper identification when visiting properties that have requested a zoning permit or those that may be in violation. Zoning Inspector Johnson will provide shirts and ID to Mr. Schaeffer.

The Zoning Department will meet with Trustees on April 12, 2018 at 12:00 PM to review proposed zoning changes and hours for the zoning office.

**Board Items:**

The Trustees will consider the purchase of trees at the Barnes Nursery Auction on April 14, 2018.

The Park Board is scheduled to meet on April 16, 2018 to review OTARMAC issues.

Mr. Johnson and Mr. Neill will schedule a work day to put tile in at Lions Park to assist with drainage issues. Denny Bailey to assist.

The Community Development Grant was submitted to Tim King, Erie Regional Planning. The grant is to upgrade the concession stand and add handicap restrooms at Lions Park. There will be an update in May.

Mr. Pooch moved, seconded by Mr. Bias to enter into a contract with Eric Foltz to run the concession stand at Lions Park at a fee of \$600.00/year. Mr. Foltz to make payment to the Park Board by July 1, 2018. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Bias to enter into a contract with XXL – Denny Bailey to mow and service the ball fields at Lions Park for 2018. The fee schedule is included in the contract. Vote: all ayes

Board Items (continued)

Mr. Pooch provided an update on the remodeling of the concession stand at Lions Park as well as a possible grant for a fitness area at the Park.

Mr. Pooch also offered information on a grant from Erie Metro Parks for use at the concession stand at Lions Park.

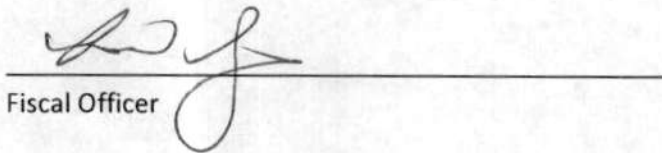
Mr. Pooch moved, seconded by Mr. Bias to accept the resignation of Leslie Millis as the Assistant Fiscal Officer effective March 16, 2018. Vote: all ayes

Mr. Bias requested a review of the November 2017 payroll to determine if the bonuses paid to the firefighters were subject to Ohio Police and Fire Contributions. A review of the firefighters' contract will be conducted.

Mr. Pooch moved, seconded by Mr. Bias to adjourn. Vote: all ayes. The meeting adjourned at 9:35 PM



Chairperson



Fiscal Officer