

June 20, 2024

The Margaretta Township Trustees met on June 20, 2024 at 10:00am

Present were Mr. Pooch and Mr. Bias. Mr. Cullen was absent. The pledge of allegiance was recited.

Mr. Pooch moved, seconded by Mr. Bias to approve the June 6, 2024 meeting with one correction of Henry Epp Jr. to Henry Epp IV. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Bias to approve and sign the warrants and EFTs submitted for payment by the Fiscal Officer. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Bias to approve the financial reports submitted by the Fiscal Officer. Vote: all ayes

Barb Weyer, Village of Castalia Council Member:

Mrs. Weyer was present as an observer. Nothing to report from the Village of Castalia.

Henry Bigler, Township Resident:

Mr. Bigler of 1107 Rainbow Ave. received a citation from code enforcement regarding a shed being too close to a right of way. Mr. Bias advised Mr. Bigler they will follow up with code enforcement and Mr. Biglin will follow up with Mr. Bigler.

Richard Cockrell, Township Resident:

Mr. Cockrell asked about the new ambulance and was wondering if the township planned to display it to the public. Mr. Bias stated that the ambulance will be on display during the Cold Creek Celebration.

Kerry Jett, Fire Chief:

Chief Jett reported that the new squad has been in service for a few calls. There are a few minor things that need to be worked on.

Chief Jett presented the board with hiring Derek Miller and Nicolas Thurston full time from part time. Chief Jett stated that reimbursement has not been discussed about schooling.

Mr. Pooch moved, seconded by Mr. Bias to hire Nicolas Thurston and Derek Miller, both full time firefighters, pending all paperwork and probation period effective as of June 20, 2024. Vote: all ayes

Chief Jett reported that Capt. Minor is now on FMLA.

Chief Jett requested to increase the part time hourly rate by \$1.00. Chief Jett gave an average that it would be an extra \$500 a month.

Mr. Pooch moved, seconded by Mr. Bias to give part time a raise of \$1.00/hour effective next pay period. Vote: all ayes

Chief Jett that he will continue to accept part time applications.

Chief Jett stated that he has talked to Mr. Kelley and will discuss more once he passes his certification.

Chief Jett stated that he has been speaking with Jeff regarding the mutual aide with Rockwell Springs.

Chief Jett reported that they will keep the old squad for awhile.

Chief Jett stated that the fire department will help mow the firehouse.

Bob Biglin, Road & Cemetery Department:

Mr. Biglin reported that we received a \$23,616.00 grant from Erie County Recycling. Mr. Biglin has ordered 15 trashcans for Lions Park and all new signs for the four cemeteries.

Mr. Biglin reported that Reclamite should be done today. They are out on Heywood and Maple.

Mr. Biglin reported that Matt Studer is all finished with the tarp for MT-4.

Mr. Biglin stated that the BWC grant opens on July 1, 2024.

Mr. Biglin reported that Derek Marsh has completed the drawings for Bardwell. The estimate is due on June 28, 2024. Mr. Biglin needs to get ahold of Hula to get on schedule.

Mr. Biglin reported that the final numbers for the recycling day are not completed yet, but the township collected many tires, appliances and batteries.

Kelly Ried, Township Administrative Assistant:

Mrs. Ried gave an update regarding township website. Mrs. Ried stated that they are currently moving things over and will need more photos. Mrs. Ried will meet with Mr. Gasser to discuss photos.

Mrs. Ried presented the board a letter of recommendation for a zoning text change for conditional use. Mr. Bias stated that the public hearing text change will be July 11th, 2024 at 7:00pm.

Board Items:

Mr. Bias announced that the July 4th meeting will be moved to July 11, 2024.

Mr. Bias announced that there will be three levies this Fall, and they will be all renewals.

- Cemetery Renewal - .5 mill
- Road Renewal – .5 mill
- Fire Renewal – 2 mill

Mr. Bias reported for Park Board that there have been many tournaments at Lions Park, and they are going well. The new toilets for the park have been installed. The camera system is getting updated. Mr. Biglin will work on the concrete benches for the playground.

Mr. Bias stated that Sue Daugherty from Serving Our Seniors plans on being at the July 18th meeting to discuss affordable housing needs for low income families.

Mr. Pooch stated that the OTA BBQ went well. Stated that the property taxes will be increasing.

Mr. Pooch stated that Caleb Stidham's office will be at Township Hall on July 2, 2024, to collect taxes.

Mr. Bias reported that the trustees will meet with Mrs. Maloney for a work session for code enforcement.

The meeting was recessed at 11:01am.

The Regular Session of the 6/20/24 was continued at 10:00 AM on Tuesday June 25, 2024 with the following present:

Joe Bias, Trustee; Gary Pooch, Trustee; Ed Cullen, Trustee, and Robert Day, Fiscal Officer.

Katie Maloney, Code Enforcement Officer:

Mrs. Maloney discussed the Property Maintenance Code and reported on conversation with Charles Bennett from the Erie County Prosecutor's Office. Mr. Bennett advised to change the Township language to exclude the '2018 International Property Maintenance Code (IPMC)' and replace it with language that references the most recently updated IPMC. Mr. Pooch moved, seconded by Mr. Cullen to change the language in the Township zoning book from 2018 IPMC to most recently updated IPMC. Vote: all ayes.

Mrs. Maloney discussed working with the court system regarding property code violations and the levying of fines for those violations.

Mrs. Maloney will provide a monthly report of activities to the Trustees for all property code violations.

Bob Biglin, Road Department:

Mr. Biglin present an estimate from Hula Construction to install drainage in accord with the plans submitted by Marsh Engineering Solutions for drainage at Village Hill Estates. This project will be submitted to the Erie County Regional Planning for a possible grant from Erie County (Erie County Community Investment Grant).

Mr. Day presented Resolution 2024-08: A resolution to appoint Bob Biglin as the representative of Margaretta Township to proceed with application of the Erie County Community Investment Grant. Roll Call Vote: Mr. Cullen – yes; Mr. Pooch – yes; Mr. Bias – yes. Mr. Day will assist Mr. Biglin with the application process.

Chief Kerry Jett, Fire Department:

Chief Jett presented a policy for the Fire Department Education Reimbursement. The Board will review and consider at a later meeting.

Chief Jett reported that Hohler will service the air conditioner at the Fire Department.

Board Items:

Mr. Pooch moved, seconded by Mr. Cullen to change the July 4th meeting to July 11th due to the holiday. Vote: all ayes. Mr. Day will post in the Sandusky Register.

Mr. Day presented Resolution 2024-05: A resolution declaring the necessity to levy a 2.0 mill tax for Fire & Apparatus. Mr. Pooch moved, seconded by Mr. Cullen to approve Resolution 2024-05. Roll Call Vote: Mr. Cullen – yes; Mr. Pooch – yes; Mr. Bias – yes.

Mr. Day presented Resolution 2024-06: A resolution declaring the necessity to levy a .50 mill tax for Road & Bridge. Mr. Pooch moved, seconded by Mr. Cullen to approve Resolution 2024-06. Roll Call Vote: Mr. Cullen – yes; Mr. Pooch – yes; Mr. Bias – yes.

Mr. Day presented Resolution 2024-07: A resolution declaring the necessity to levy a .50 mill tax for cemetery services. Mr. Pooch moved, seconded by Mr. Cullen to approve Resolution 2024-07. Roll Call Vote: Mr. Cullen – yes; Mr. Pooch – yes; Mr. Bias – yes.

Mr. Pooch moved, seconded by Mr. Cullen to move to Executive Session for the purposes of discussing personnel related issues. Roll Call Vote: Mr. Cullen – yes; Mr. Pooch – yes; Mr. Bias – yes.

Mr. Cullen moved, seconded by Mr. Pooch to move back to the open session. Roll Call Vote: Mr. Cullen – yes; Mr. Pooch – yes; Mr. Bias – yes.

Mr. Pooch moved, seconded by Mr. Cullen to adjourn. Vote: all ayes. The meeting ended at 12:40 PM

Chairman



Fiscal Officer