

SEPTEMBER 3, 2020

The Margaretta Township Trustees met on September 3, 2020 at 7:00 PM

Present were Mr. Riesterer, Mr. Bias, and Mr. Pooch. The pledge of allegiance was recited.

Mr. Pooch moved, seconded by Mr. Bias to approve the minutes from the August 20, 2020 meeting as presented by Fiscal Officer Robert Day. Vote: all ayes

Mr. Bias moved, seconded by Mr. Bias to approve and sign the warrants (18960 –18995) and EFTs submitted for payment by the Fiscal Officer. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Bias to approve the financial reports submitted by the Fiscal Officer. Vote: all ayes

Randy Whyde, Village of Castalia:

Mayor Whyde discussed the possible of getting assistance from the Township to help pave Village streets. The Board identified the streets to proceed with. The Road Department will start with Barden Street and Brailey Street the week of 9/7/2020. Mr. Bias moved, seconded by Mr. Pooch to enter into a joint labor agreement for shared services with the Village of Castalia for street paving. The Village will cover one-half the cost of labor. Vote: all ayes.

Board Items:

Mr. Pooch indicated that ODOT will cover the cost of street light installation on St Rt 6 & 269. Ohio Edison will install at a future date.

Mr. Day presented an updated credit card policy for review by the Board. Mr. Bias moved, seconded by Mr. Pooch to approve the updated policy. Vote: all ayes.

Mr. Day discussed the on-going audit with the Auditor of State. He indicated that the Board needs to appoint a designee to oversee the records retention. Mr. Bias moved, seconded by Mr. Pooch to appoint Bob Day as the designee for the Board/Township to oversee records retention. Vote: all ayes.

Mr. Day presented Resolution 2020-16: A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Mr. Pooch moved, seconded by Mr. Bias to approve Resolution 2020-16. Roll Call Vote: Mr. Pooch – yes; Mr. Bias – yes; Mr. Riesterer – yes.

Mr. Bias discussed the potential leave for Mr. Neill and additional payment for Bob Biglin who will serve as Road Supervisor during this absence. Mr. Bias moved, seconded by Mr. Pooch to award Bob Biglin an additional \$2.50/hour during the absence of Mr. Neill. The additional pay will commence beginning the first day of the pay period following the absence of Mr. Neill. Vote: all ayes.

Mr. Riesterer discussed the purchasing of Covid-19 items with the Cares Act funding the Township will receive. Mr. Riesterer will contact OTA for guidance on approved items.

Chris Schaeffer, Zoning Inspector:

Not in attendance

Jim Neill & Bob Biglin, Road & Cemetery Department:

Mr. Neill presented bids from Ron Van Zandt (\$780.00) and Buckeye Tree Service (\$980.00) to remove 13 stumps from the cemeteries. Mr. Pooch moved, seconded by Mr. Bias to accept the bid of Ron Van Zandt at a cost of \$780.00. Vote: all ayes.

Mr. Neill presented Resolution 2020-14: A Resolution authorizing Timothy E. Riesterer to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Program(s) and to execute contracts as required (Old Railroad project). Roll Call Vote: Mr. Pooch – yes; Mr. Bias – yes; Mr. Riesterer – yes.

Mr. Neill presented Resolution 2020-15: A Resolution authorizing Timothy E. Riesterer to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Program(s) and to execute contracts as required (Miller road project). Roll Call Vote: Mr. Pooch – yes; Mr. Bias – yes; Mr. Riesterer – yes.

Mr. Bias moved, seconded by Mr. Pooch to approve the submission of applications for Round 35/SCIP/LTIP Grants for Miller Road and Old Railroad. Vote: all ayes.

Mr. Neill discussed the Bay Bridge Storm Water issues. He returned the key to Carol Keller and she advised that the electrical services to the pumps were disconnected 8/27/2020. The Board agreed to transfer service of the pumps to the Township and will pay costs for electrical service. Bob Day to contact Carol Keller for a copy of the electric bill for transfer purposes.

Mr. Neill discussed the issues with the ditch on Heywood Road/Maple Avenue intersection. He indicated that Hank Kleinoeder offered dirt to assist with fill. Bob Biglin got a quote from Tuffman for 200 feet of 30-inch tile. The proposed cost of the tile is \$4,636.00. Mr. Pooch moved, seconded by Mr. Bias to purchase 200 feet of 30-inch tile from Tuffman for the ditch project. Vote: all ayes.

Mr. Riesterer discussed the cemetery lots buy-back at Venice Cemetery. The Board agreed to buy back 2 lots from Don and Mary Fish for the original purchase price.

Mr. Neill reported the cemetery clean-up will be held on 10/1/2020 and the yard waste disposal drop-off will begin on 10/1/2020. Mr. Neill will order the dumpsters from Cyclone.

Thomas Johnson, Fire Chief:

Chief Johnson reported that the Microsoft Surface computers and the Hot Spots have been ordered.

Chief Johnson reported that there will be a HazMat Mitigation meeting on Friday 9/4/2020.

Chief Johnson discussed the vehicle maintenance program with the City of Sandusky. The City has dropped the program and Chief Johnson will seek other options for vehicle maintenance.

Chief Johnson discussed the need to remove the tower next to the Fire Department. Chief Johnson will contact the Erie County Sheriff for assistance with the cost of removal.

Chief Johnson indicated the tornado siren on Wahl road is in need of repair. Chief Johnson will seek quotes for the needed repairs.

Park Board:

Mr. Bias discussed the shingle repairs on the shelter roof at Lions Park. Camp Construction provided a quote of \$4,500 to repair the roofs on the shelter, small building, and center gazebo. The shingle manufacturer company will only provide 10 squares of shingles for replacement. Mr. Pooch moved, seconded by Mr. Bias to approve the bid of \$4,500 from Camp Construction for roof repairs on buildings at Lions Park. Vote: all aye.

Mr. Bias moved, seconded by Mr. Pooch to adjourn. Vote: all aye. Meeting adjourned at 9:35 PM.



Chairperson



Fiscal Officer