

May 23, 2024

The Margaretta Township Trustees met on May 23, 2024 at 10:00 AM

Present were Mr. Pooch, Mr. Cullen, and Mr. Bias. The pledge of allegiance was recited

At 10:00 AM the Open Public Meeting for the discussion/presentation of the PM Development Planned Unit Development (PUD) was held. Present was John Petro from PM Development. The engineered plans were presented for all to view and the floor was opened for comments. Henry Epp, a resident of Bay Bridge voiced concerns of the PUD based on the reduction of lot size as compared to normal lot sizes within the Township. He discussed the traffic study and whether it applies as the study was 10 years old. He recommended that the PUD be considered for residential zoning only which would allow for 10 lots as opposed to the 17 planned lots of reduced size.

Mr. Bias indicated that the Trustees have 20 days from this open meeting to address concerns and rule on approval or disapproval of the Planned Unit Development.

Mr. Bias closed the Public Meeting and returned to the regular session of the scheduled Trustee Meeting.

Mr. Cullen moved, seconded by Mr. Pooch to approve the minutes from the May 9, 2024 meeting as presented by the Fiscal Officer Robert Day. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Cullen to approve and sign the warrants and EFTs submitted for payment by the Fiscal Officer. Vote: all ayes

Mr. Cullen moved, seconded by Mr. Pooch to approve the financial reports submitted by the Fiscal Officer. Vote: all ayes

Rick Jeffrey/John Rogers, Erie County Auditor's Office:

Mr. Jeffrey and Mr. Rogers discussed the levies within the Township and the effects of a renewal vs. replacement on those levies. The Trustees will discuss the needs of the Township and ask the Auditor's Office for recommendations.

Barbara Weyer, Village of Castalia:

Mrs. Weyer expressed appreciation on behalf of the Village of Castalia for the services the Township Road Department has provided.

Mrs. Weyer indicated that the Village will have their general fund levy on the ballot in November.

Randy Patten, 3610Maple Avenue:

Mr. Patten raised concerns on the grading of the yard on the newly constructed house on the corner of Bogart Road and Maple Avenue. The current grading causes water runoff to his property and there was additional loads of dirt brought in recently that may cause additional runoff. Mr. Patten requested info from the County Engineer and the Township Zoning Regs regarding water runoff. Mr. Schaeffer and Mr. Biglin will provide the info to him.

Shawna Stencil: Owner – Castalia Farms:

Mrs. Stencil requested to meet with Fire Chief Jett for the Fire Inspection and Chris Schaeffer for the Zoning allowances. Chief Jett scheduled their meeting on 5/23/24 at 2:00 PM and the meeting with Mr. Schaeffer will be held on 5/23/24 at 4:00 PM.

Richard Cockrell, Township Resident:

Mr. Cockrell reported on a pot hole on Main Street in the Village. Mr. Biglin will have the Road Department repair it.

Mr. Cockrell questioned who repairs the bridge on Old Railroad. He was informed that it is an Erie County bridge and they will handle all repairs.

Chris Schaeffer, Zoning Inspector:

Mr. Schaeffer discussed the recommendation from the Zoning Board to modify the zoning map for Parcel #33-01949.00 which is the PUD for PM Development to upgrade the Medusa Cement property in Bay Bridge.

Mr. Schaeffer reported that there will be a Zoning Board meeting on 6/10/24 to discuss the 'event center' issues within the Township.

Bob Biglin: Road & Cemetery Department:

Mr. Biglin reported that the Memorial Day program is set to go. All contacts have been made.

Mr. Biglin reminded all that the Township Recycle Day is scheduled for 6/8/24 from 8:00 AM until noon. All contacts with Liberty Tire Service and Galloway Brothers have been made.

Mr. Biglin reported that the first round of road mowing has begun.

Mr. Biglin reported that the broken window at the back of the shop will be repaired the week of 5/27/24.

Mr. Biglin discussed using the Erie County Solid Waste Grant by used to purchase additional trash cans for the park and signage for the cemetery. All of these items are made of recycled materials.

Kerry Jett, Fire Chief:

Chief Jett presented the resignation of Firefighter Justin Galloway effective 5/20/24. Mr. Pooch moved, seconded by Mr. Culler to accept the resignation of Justin Galloway and retain Mr. Galloway in a part-time status as a firefighter effective 5/20/24. Vote: all ayes.

Chief Jett reported that the fire department will assist with the Safety Village held at Margareta Elementary School on 6/5/24. They will take the fire truck, smoke house, and squad for the kids to experience.

Board Items:

Mr. Bias reported that the camera system at the park was hit by lightning and will need to be replaced. Matt Stacy will look at replacements and provide alternatives.

Mr. Pooch moved, seconded by Mr. Cullen to approve a service agreement with the Erie County Engineer's Office for road repairs to county roads in the Township at a cost of \$988.00. Vote: all ayes.

Mr. Cullen moved, seconded by Mr. Pooch to closed the open session and move to Executive Session to discuss personnel matters. Roll Call Vote: Mr. Cullen – yes, Mr. Pooch – yes, Mr. Bias – yes.

Mr. Pooch moved, seconded by Mr. Cullen to close the Executive Session and move back to open session.
Roll Call Vote: Mr. Cullen – yes, Mr. Pooch – yes, Mr. Bias – yes.

Mr. Cullen moved, seconded by Mr. Pooch to adjourn. Vote: all ayes. Meeting adjourned at 12:35 PM.

A handwritten signature in black ink, appearing to read "A. J. Pooch", written over a horizontal line.

Chairperson

A handwritten signature in black ink, appearing to read "S. J. Cullen", written over a horizontal line.

Fiscal Officer